



SEED Fair Assessment Policy

Issued: 19/10/2017

Introduction

This policy aims to ensure that all learners within a centre have the same opportunity to achieve a qualification, so that no learner is disadvantaged on the basis of any attribute or circumstance (e.g. language, disability).

Access to the policy

Students and staff are made aware of the existence of this policy when they first become involved with ASDAN. As with the Equal Opportunities Policy, it is based on a commitment to equality, diversity, clarity, consistency and openness. This policy is available on the Seed website.

Implementation

Seed will make sure that all tutors are aware of its commitment to fair assessment during their initial induction, so that they remain alert to any issues relating to fair assessment that may arise during their delivery of qualifications.

Seed will make sure that its assessment processes in all situations, such as the mini-MBA study tour are fair and non-discriminatory, and will encourage discussion about any individual circumstances that may potentially disadvantage a student so as to seek ways in which to address this effectively.

All students will have the policy explained to them during their induction programme and Seed staff will clarify that a student should raise any issues relating to assessment decisions with their tutor in the first instance, and subsequently with Doris Huang, QA Director if they are not satisfied with the response from their tutor.

To be reviewed: 19th October 2018